

**FINANCIAL REPORT
STUDENT ACTIVITY OPERATING REPORT**

(Form must be completed in full and turned in within ten days after the completion of the student activity)

Project Log No. _____

School: _____

Date: _____

Organization: _____

Acct#: _____

Type of Fundraiser: _____

Sales (Use Attached List if Multiple Priced Item)

Total Number of Units Available for Sales (From Vendor's Invoice) _____ [a]

Purchasing Summary

Check No.	# of Items Purchased	Cost
Totals	0	\$0.00

LESS: Units returned to vendor _____ [b]
LESS: Units issued as prizes _____ [c]
LESS: Units not returned by students _____ [d]
LESS: Complimentary issues _____ [e]
LESS: Damaged goods _____ [f]
LESS: Units in ending inventory _____ [g]

Units Sold _____ [h]

	X		=	\$0.00
Units Sold [h]		Selling Price		Potential Sales [i]

		Actual Sales (Sales Received in [j])
Difference Between Potential Sales and Actual Sales [k] <i>(If Difference Exists, explain below)</i>	X	\$0.00
		Difference [k]

Fundraiser Summary		
Actual Sales	[j]	\$0.00
LESS: Purchases	[l]	\$0.00
= Gain or (Loss)		\$0.00
Dollar Value of Student Obligations		
Dollar Value, at cost, of Ending Inventory		

SALES TAX CALCULATIONS	
Actual Sales [j]	
Divide by 1.06	
=Taxable Sales [m]	\$0.00
Taxable Sales X	6%
=Sales Tax Due [n]	\$0.00
Sales Tax paid by Ck #	

SIGNATURES	
Budget Support Specialist	_____
Teacher/Sponsor	_____
Treasurer/Secretary	_____

FINANCIAL	
ON TIME	
YES	NO
A/P Initials	